

Terrace Towne Homes of Woodlawn (TTHW) Monthly Board of Directors Meeting Minutes
Wednesday, August 16, 2023 @ 6:30 P.M.

The Board meeting was conducted via Zoom conference call (301) 715-8592; ID: 837 9786 8469

TTHW Board Member Representatives: Cheryl Jelks, President; John Thomas, Vice-President; Cynthia Addis, Secretary.

BCM Participant: Terri Jenkins

Call to Order and Proof of Quorum: Cheryl Jelks verified proof of quorum and called the meeting to order at 6:30 p.m.

Executive Session: Cynthia motioned to move into Executive Session at 6:34 p.m. John Seconded; the motion carried unanimously.
Cynthia motioned to close Executive Session at 6:40 p.m. and move into Open Session. John Seconded; the motion carried unanimously.

Open Forum: None.

Minutes: John motioned to approve the July 2023 meeting minutes as corrected. Cheryl Seconded; the motion carried unanimously.

Financials: Reviewed.

Management Report: Reviewed.

Old Business:

1. Playground sign: Cynthia moved to approve NVA signs proposal for new signs at a cost of \$2,182.50. John Seconded; the motion carried unanimously.
2. Playground mulch: Cynthia moved to approve J & J Landscaping to replacer mulch at playground at a cost of \$2,450.00. John Seconded; the motion carried unanimously.

New Business:

1. Cynthia moved to ratify the email vote for storm clean up by J & J landscaping for \$1,080.00. John Seconded; the motion carried unanimously.
2. Cynthia moved to approve the Resale Resolution. John Seconded; and the motion carried unanimously.
3. Cheryl moved to approve the proposal from USA Contracting for \$2,350.00 for various jobs and using dirt to fill in hole at 8728. John Seconded; the motion carried unanimously.
4. Cheryl moved to approve Absolute Tree's proposal of \$2,450.00 to remove dead in trees and limbing. Cynthia Seconded; the motion carried unanimously.
5. J & J Landscaping's rejuvenating proposal was discussed. The Board asked that the proposal be itemized out for pricing per job and to add the proposal to the agenda for September's meeting.
6. Cynthia moved to approve Mid-Atlantic's proposal and new contract beginning Oct 1, 2023, for the litter pickup and servicing the dog stations in the community for \$140.00 per week. John Seconded; the motion carried unanimously.

Motion to adjourn by Cynthia, Seconded by Cheryl, and unanimously approved at 7:18 p.m.

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Next Meeting: September 20, 2023 @ 6:30 p.m. via Zoom.

Respectfully submitted,
Barbara Keith